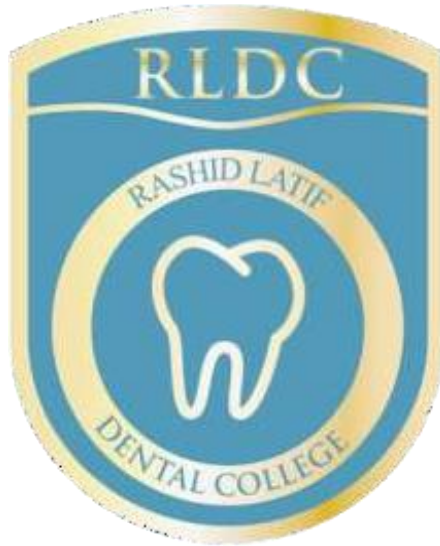




Rashid Latif Dental College
Department Of Oral Pathology
3rd Year BDS
Study Guide



RASHID LATIF DENTAL COLLEGE

Serial No.	Content	Page No.
1	Table of Content	2
2	Mission and Vision	3
3	Curricular Framework	4
4	BDS Curriculum	5
5	Academic and Assessment Framework of RLDC	6
6	Proposed Time Table	7
7	Faculty involved in teaching 3 rd year BDS	8
8	Extracurricular, Co-Curricular & Holidays Calendar	9
9	Teaching Methodologies	10
10	PMDC Notification	11
11	UHS Notification	12
12	RLDC Notification	13
13	Introduction to study guide	14
14	Departmental overview	15
15	Assessment Guideline	21
16	Assessment Criteria for RLDC	22
17	Attendance Requirement	23
18	Students Conduct Rule	24



RASHID LATIF DENTAL COLLEGE

Mission & Vision

MISSION:

To educate dental students with the knowledge, clinical skills, and professional values required to address oral health needs while fostering ethical and patient-centered practice.

VISION:

To prepare competent dental professionals through hands-on clinical training, structured teaching standards, and ethical patient care.



RASHID LATIF DENTAL COLLEGE

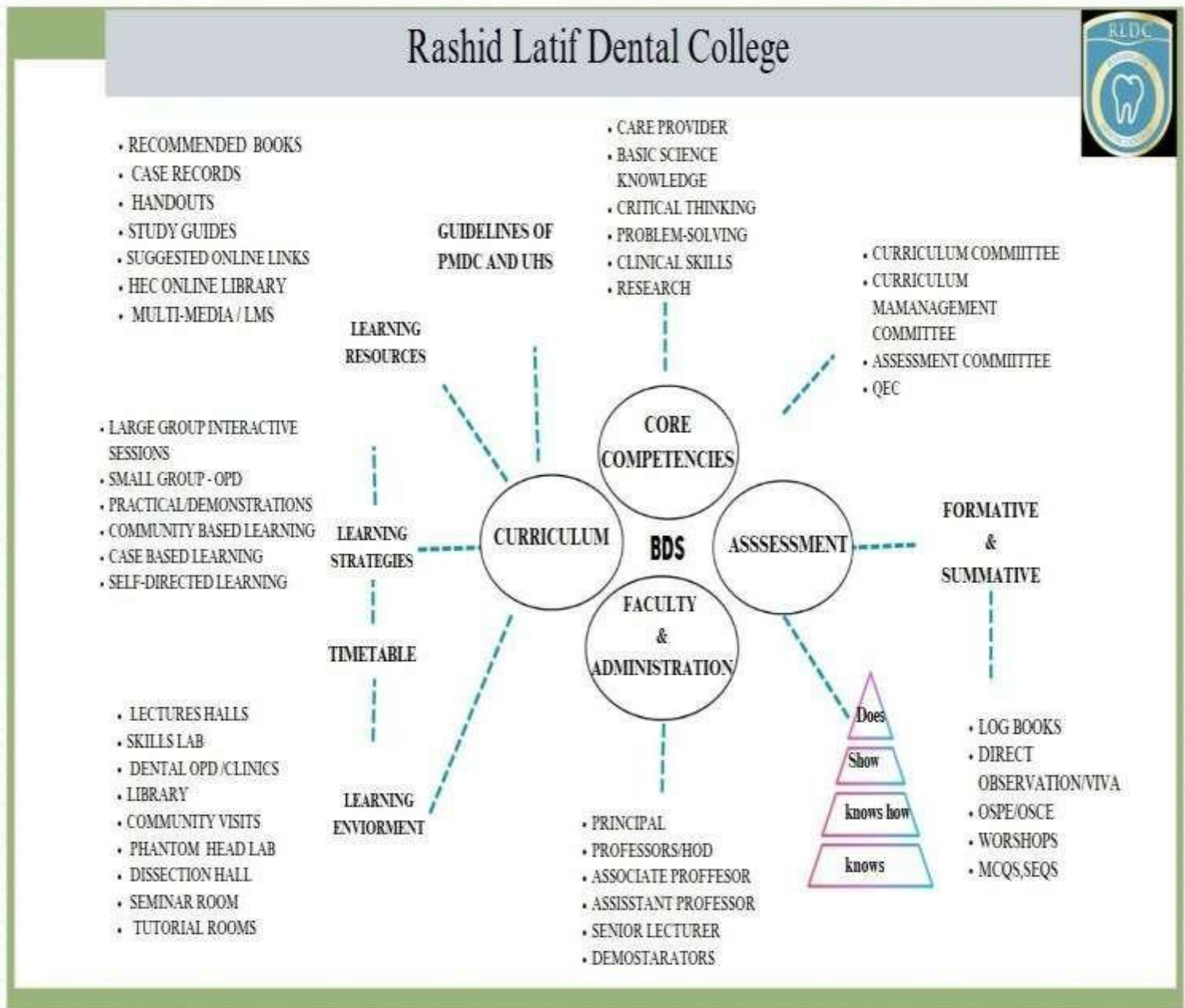
CURRICULUM DETAILS CURRICULAR FRAMEWORK (PMDC)

BDS			
Basic Dental Sciences / Preclinical Year		Clinical Dental Sciences / Clinical Years	
1 st Professional Year	2 nd Professional Year	3 rd Professional Year	4 th Professional Year
Integrated 2k26	Integrated 2k25	General Medicine	Operative Dentistry
		General Surgery	Prosthodontics
		Oral Pathology	Orthodontics
		Oral Medicine	Oral & Maxillofacial Surgery
		Periodontology	Pediatric Dentistry
		Clinical Operative	General Education (Research, ICT)
		Clinical Prosthodontics	
		Clinical Oral & Maxillofacial Surgery	
		General Education (Research, Humanities, ICT)	
1200 hours	1200 hours	1200 hours	1200 hours



RASHID LATIF DENTAL COLLEGE

BDS CURRICULUM





RASHID LATIF DENTAL COLLEGE

ACADEMIC AND ASSESSMENT FRAMEWORK OF RLDC

Academic Year	PMDC Credit Hours	Educational strategies	Learning Outcomes	Assessment	Yearly Session			Sendup	UHS Professional Examination	Internal Assessment 20%
					Block 1	Block 2	Block 3			
1 st Year	1200	• CBL • Assignments • Chairside Teachings • Practical's • SDL	Knowledge	Cognitive: MCQ, SEQ, VIVA	Anatomy +Physiology+ Oral Biology+ Biochemistry+ Islamic/Pak Studies+ Research			MCQ+SEQ, OSPE/OSCE+VIVA	MCQ+SEQ, OSPE/OSCE+VIVA	Continuous Assessment (Class Test+ Mock Exams, Assignments+ Attitudes) Block Result+ Attendance
2 nd Year			Competence	Psychomotor OSPE OSCE Practical Logbook	Dental Materials+ Pharmacology+ General Pathology+ Community Dentistry+ Behavior Sciences+ Pre Operative +Pre Prosthetics+ Research					
3 rd Year			Behavior	Affective: OSCE Viva Logbook	Oral Pathology+ Oral Medicine+ Periodontology+ General Medicine+ General Surgery+ Research Operative Dentistry+ Prosthodontics+ Oral and Maxillofacial Surgery					
Final Year					Operative Dentistry+ Prosthodontics+ Oral and Maxillofacial Surgery+ Orthodontics+ Research					

Timetable= Course Duration:4 years

Timings: 8:00am to 3:00pm

Venue: Lecture Halls, Dental Clinics, Clinical Wards, Phantom Heads.

Learning Resources: Text Books, Study Models, Case Records, Histology Sleds, Dental Materials and Dental Instruments, Study Guide, Google Classes.



RASHID LATIF DENTAL COLLEGE

PROPOSED TIMETABLE FOR 3RD YEAR BDS

DAY/TIME	3 rd Year BDS						Week
	08:00 am-09:00 am	09:00 am-10:00 am	10:00 am-11:00 am	11:00m - 11:30am	11:30 am-12:30 pm	12:30 pm-01:30 pm	01:30 pm-03.00 pm
MONDAY	<u>Lecture</u> <u>Oral Medicine</u>	<u>Lecture</u> <u>Oral Pathology</u>	<u>Lecture</u> <u>Periodontology</u>	B R E A K	<u>Dental Clinical Rotation</u> Clinical In Batches		
TUESDAY	<u>Lecture</u> <u>Oral Pathology</u>	<u>Lecture</u> <u>General Medicine</u>	<u>Lecture</u> <u>General Surgery</u>		<u>Clinical Wards</u>		
WEDNESDAY	<u>Test</u> <u>Oral Pathology</u>		<u>Lecture</u> <u>Oral Medicine</u>		11:30am12:30pm	12:30 pm-03:00 pm	
					<u>Lecture</u> <u>Oral Pathology</u>	<u>Dental Clinical Rotation</u>	
THURSDAY	<u>Lecture</u> <u>General Medicine</u>	<u>Lecture</u> <u>Periodontology</u>	<u>Lecture</u> <u>General Surgery</u>		<u>Clinical Wards</u> In Batches		
	08:00am-9:00am	09:00am-10:00am	10:00am-11:00am	11:00m-11:15m	11:15 am-02:15 pm		02:15pm-03.00pm
FRIDAY	<u>Lecture</u> <u>Periodontology</u>	<u>SGD/Practical</u> <u>Oral Pathology</u>	<u>Lecture</u> <u>Operative Dentistry</u>	B R E A K	<u>Dental Clinical Rotation</u> Clinical In Batches		Jumma Prayer Break



RASHID LATIF DENTAL COLLEGE

FACULTY INVOLVED IN TEACHING 3RD YEAR BDS

Department	Designation	Name of Faculty
General Medicine	HOD	Prof. Dr. Anjum Rasheed Butt
	Associate Professor	Dr. Mohsin Masud
	Assistant Professor	Dr. Hafiz Muhammad Irfan
	Junior Registrar/Trainee Registrar	Dr. Sher Nawab
General Surgery	Head Of Department	Prof. Ahsan Khan
	Junior Registrar/Trainee Registrar	Dr. Iqra Javed
Oral Pathology	Associate Prof	Dr. Asifa Iqbal
	Assistant Professor	Dr. Shahrayne Rashid
	Demonstrators	Dr. Muhammad Talha Dr. Abdul Razzaq
Periodontology	Assistant Professor	Dr. Moeez Ansari
	Demonstrators	Dr. Zia Ud Din Dr. Usama
Oral Medicine	HOD	Prof. Dr. Muhammad Shairaz Sadiq
	Assistant Professor	Dr. Zain Akram
Operative Dentistry (Pre-Clinical)	HOD	Prof. Dr. Hanna Abdul Majeed
	Assistant Professor	Dr. Mahrukh Anwar
	Specialist Registrar	Dr. Qura Tul Ain Manzoor
	Demonstrators	Dr. Huzaifa Munawar Dr. Zahra Malik
Oral Surgery (Pre-Clinical)	Associate Professor	Dr. Saadia Manzar
	Assistant Professor	Dr. Minam Qureshi
		Dr. Ahmad Abdul Haseeb
	Specialist Registrar	Dr. Bilal Basit
	Demonstrators	Dr. Muhammad Shahroz Ali Dr. Muhammad Tazeem ul Husnain



Extracurricular, Co-Curricular & Holidays Calendar

Page | 9



RASHID LATIF DENTAL COLLEGE

TEACHING METHODOLOGIES

Sr.#	Pedagogical Methodologies	
1.	Lectures	The traditional method is where an instructor presents information to a large group of students (large group teaching).
2.	Tutorial	Tutorials involve small group discussions (SGD) where students receive focused instruction and guidance on specific topics.
3.	Practical's	Hands-on sessions where students apply theoretical knowledge to real-world tasks. This might include lab work, clinical procedures, or simulations.
4.	Community-based Learning	RLDC provides the environment and training that would enable professionals to successfully contribute to the improvement of the health sector, particularly in less privileged communities
5.	Student Presentations & Assignment	Students prepare and deliver presentations on assigned topics. Tasks given to students to complete outside of class. Assignments can include research papers, case studies, or practical reports.
6.	Self-directed Learning	Students take initiative and responsibility for their learning process. Students are encouraged to seek resources, set goals, and evaluate their progress. This is a learner-centered approach where students take the initiative to plan, execute, and assess their learning activities.
7.	Case-based Learning (CBL)	A structured form of small group learning where students work in teams on application-based tasks and problems. Teams are responsible for achieving learning objectives through collaborative efforts, promoting accountability, and deeper understanding of the material.
8.	Problem-based Learning (PBL)	Students work on complex, real-world problems without predefined solutions. They research, discuss, and apply knowledge to develop solutions. PBL fosters critical thinking, problem-solving skills, and the ability to integrate knowledge from various disciplines.



RASHID LATIF DENTAL COLLEGE



www.pmdc.pk

PAKISTAN
MEDICAL & DENTAL COUNCIL
G-10/4, MAUVE AREA
ISLAMABAD
Tel: (92 51) 9190000

PF-1-C-PM&DC/Notification/2025/911

3rd November 2025

NOTIFICATION

SUBJECT: CLARIFICATION REGARDING MINIMUM PASSING PERCENTAGE AND ATTENDANCE REQUIREMENTS IN MBBS / BDS PROGRAMS

The Council, in its meeting held on 21st October 2025, deliberated on the matter concerning the minimum passing percentage in annual professional MBBS and BDS examinations, along with feedback received from universities, comments from medical and dental colleges, and representations and petitions submitted by students and parents regarding the retrospective enforcement of revised benchmarks during the ongoing academic session (2024–25).

After detailed consideration, the Council resolved that there shall be no retrospective enforcement of revised attendance or passing mark requirements. Students already enrolled up to and including the academic session 2024–25 shall continue under the previously applicable criteria, namely 50% minimum passing marks and 75% minimum attendance, as stipulated at the time of their admission or enrolment in MBBS or BDS programs.

For future admissions, a proposed increase of 5% each in both attendance and passing mark requirements shall be reviewed in consultation with universities, medical educationists, and other relevant stakeholders. The finalized criteria will be communicated in due course.

This notification is issued in compliance with the decision of the PM&DC Council and supersedes earlier Notifications dated 31st January 2025, 10th February 2025, and 15th April 2025 on the same subject. All medical and dental institutions and their affiliated universities are directed to ensure strict compliance with the above.

Deputy Registrar
Head of Council Department

Distribution:

- PM&DC Recognized Medical / Dental Colleges (All)
- Affiliating / Admitting Universities (All)
- Regional / Provincial Health Departments
- Head of IT Department PM&DC, Islamabad
- P S to Secretary M/o NHC&C Islamabad



RASHID LATIF DENTAL COLLEGE



UNIVERSITY OF HEALTH SCIENCES LAHORE

Khayaban-e-Zamir Punjab, Lahore - 54000, Pakistan Website: www.uhs.edu.pk
Ph: 99231204-9 Fax: 99230270 Email: 111 31 13 46

NOTIFICATION

Syndicate, in its 93rd meeting held on 4th November 2025, approved the adoption and implementation of the PM&DC Notification No. PF-1-C-PM&DC/Notification/2025/911 dated 03-11-2025, with the following provisions:

- I. Students already enrolled up to and including the academic session 2024-2025 shall continue under the previously applicable criteria, namely 50% minimum passing marks and 75% minimum attendance, as stipulated at the time of their admission or enrollment in MBBS or BDS program.
- II. However, the policy for assessment, for the session 2025-2026, will be notify separately.
- III. The minimum number of marks required to pass the professional examination for each subject/paper shall be fifty percent (50%) in 'Theory' and fifty percent (50%) in the 'Oral/Practical/Clinical' components of the examination and fifty percent (50%) in aggregate, independently, and concomitantly.
- IV. To become eligible to appear in the professional examinations conducted by the university the candidates shall be required having attended not less than cumulative 75% of the full course of lectures delivered and practical/clinical classes conducted in the particular academic session, as well as in the individual block/semester for the Modular Integrated Curriculum/Semester scheme of studies.
- V. The above criteria shall also be applicable to all undergraduate degree programs of the university, on parity basis.

This is in supersession of this office Notification No. UHS/REG-25/1121 dated 21-05-2025.

REGISTRAR

No. UHS/REG-25/2351

Dated: 13-11-2025

Copy forwarded for information to:

- i. Principals/Heads of all the constituent & affiliated undergraduate colleges/Institutions of UHS
- ii. Director, Institute of Allied Health Sciences, UHS
- iii. Head, College of Pharmacy, UHS
- iv. Head, Institute of Nursing, UHS
- v. Controller of Examinations, UHS
- vi. Treasurer, UHS
- vii. Director, Directorate of Undergraduate Studies, UHS
- viii. Director Students' Affairs, UHS
- ix. Additional Registrar (Registration), UHS
- x. PSO to Vice Chancellor
- xi. PS to Pro-Vice Chancellor
- xii. PS to Registrar

Shahida
REGISTRAR



RASHID LATIF DENTAL COLLEGE



RASHID LATIF DENTAL COLLEGE

Mailing Address: 35-Km, Ferozpur Road, Lahore.

Tel: +92 49 2451091-97 / Cell: + 92 0301-8722444 / 0335-4227444

Fax: +92 49 2451099 Website: www.rlmc.edu.pk

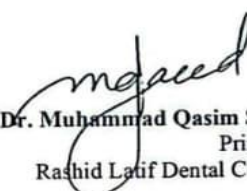
Ref No. RLDC/0375725

1st December, 2025

NOTIFICATION

This is to inform the faculty that the following distribution of marks has been proposed for Internal Assessment criteria of UHS for Traditional BDS. The following matter shall be discussed in the upcoming assessment meetings of the respective classes. A total of 20 marks (10% of the overall 200 marks) have been allocated to Internal Assessment for each block, distributed as follows:

- **Attendance (Theory + Practical):** (25%) 05 marks
- **Formative Assessment:**
 1. **(Class Test):** (25%) 5 marks
 2. **(Block Examination):** (25%) 5 marks
 3. **Log Books / Assignments/ Attitude:** (25%) 3 marks
- **Research:** – 2 marks


Prof. Dr. Muhammad Qasim Saeed
Principal
Rashid Latif Dental College

C.C:
Principal, RLMC
Vice Principal RLDC
Clinical Director (RLDC)
Department of Medical & Dental Education
All HODs & Conveners of 3rd Year – Final Year BDS
Student Affairs Department
Office Copy



RASHID LATIF DENTAL COLLEGE

INTRODUCTION TO STUDY GUIDE

This study guidebook has been thoughtfully developed for dental undergraduates through the collaborative efforts of faculty across all disciplines. It serves as a valuable resource for the students of Rashid Latif Dental College, emphasizing key aspects of the curriculum. The guide aims to foster self-regulated learning by empowering students to take ownership of their academic journey.

Entering dental college marks the beginning of a new academic chapter, and this guide has been carefully crafted to support students through this transitional phase. It encompasses undergraduate competencies, assessment policies, and curriculum coordination, all systematically mapped within this guidebook.

The study guide provides a comprehensive overview of the intended course outcomes and objectives in alignment with the course content. It outlines the institution's tailored assessment methodologies, offering students a clear understanding of the strategies used to evaluate their progress.



RASHID LATIF DENTAL COLLEGE

DEPARTMENT & SUBJECT OVERVIEW

HEAD OF DEPARTMENT

DR ASIFA IQBAL

The primary aim of this department is to educate students using a modern scientific approach to dentistry. Its mission is to cultivate an environment that encourages intellectual growth, critical thinking, creativity, and problem-solving skills. This ensures students develop into knowledgeable, innovative, and forward-thinking members of the dental community.

The department is dedicated to fostering a supportive atmosphere for scholarly and creative endeavors, enabling the discovery and creation of new knowledge or solutions to contemporary challenges. By equipping students with the latest advancements and techniques in the dental field, the department prepares them to excel in their professional roles and contribute meaningfully to the advancement of dentistry.



RASHID LATIF DENTAL COLLEGE

STUDY GUIDE

PROGRAM	BDS Third Year			
COURSE TITLE	Oral Pathology			
ACADEMIC CALENDER	3rd Year			
INTRODUCTION	Oral Pathology is a specialized branch of dentistry and pathology that focuses on the study of diseases affecting the oral and maxillofacial region. This discipline is a critical component of the BDS curriculum, offering students a comprehensive understanding of the etiology, pathogenesis, clinical manifestations, diagnosis, and management of oral diseases. As future dental practitioners, third-year BDS students are expected to develop the foundational knowledge necessary to recognize oral lesions, differentiate between benign and malignant conditions, and correlate clinical presentations with histopathological findings. This subject bridges the gap between clinical dentistry and basic sciences by combining insights from microbiology, immunology, histology, and genetics.			
RATIONALE	Oral Pathology is an essential subject in the BDS curriculum, providing students with a thorough understanding of diseases affecting the oral and maxillofacial region. The rationale behind including Oral Pathology in the third-year BDS study guide is grounded in its critical role in developing diagnostic, analytical, and clinical skills that are fundamental to effective dental practice. • Bridging Basic Sciences and Clinical Dentistry • Early Disease Recognition and Diagnosis • Understanding Histopathological Correlations • Critical for Managing Complex Oral Conditions • Foundation for Advanced Dental Practice • Emphasis on Prevention and Early Intervention			
OUTCOMES	By the end of the Oral Pathology course, students should be able to: • Accurately diagnose and manage oral diseases. • Develop appropriate treatment plans based on histopathological findings. • Enhance their clinical decision-making skills by integrating histological and radiographic data. • Identify early signs of malignant or systemic conditions that may have oral presentations, thus improving patient outcomes through early interventions.			
BLOCK 1	TOPICS	LEARNING OUTCOME	PRACTICALS	REFERENCE



RASHID LATIF DENTAL COLLEGE

	Dental Caries, Infections of Teeth & bone, Spread of infections	1. Explain the pathogenesis of dental caries and pulpal–periapical diseases based on biofilm dynamics. 2. Differentiate pulpal and periapical inflammatory lesions using clinical, radiographic, and histopathologic criteria. 3. Describe anatomical pathways for spread of odontogenic infections. 4. Formulate evidence-based management strategies for localized and deep fascial space infections.	Microscopes, tissue processing, Infections of Teeth: Caries (enamel and dentin), Periapical granuloma, Periapical abscess, Osteomyelitis, Drainage pathways	Chapter:3 Contemporary Oral and Maxillofacial Pathology
	Infections of Oral Region	1. Classify oral infections (bacterial, viral, fungal) based on etiopathogenesis. 2. Correlate clinical features with characteristic histopathologic patterns. 3. Differentiate infectious lesions from immune-mediated and neoplastic conditions. 4. Select appropriate diagnostic investigations and management approaches.	Oral infections: Candidiasis, Mucor mycosis	Chapter:7 Contemporary Oral and Maxillofacial Pathology
	Developmental Disturbances of Oral Region,	1. Relate embryologic development to congenital anomalies of teeth and oral tissues. 2. Differentiate disturbances of tooth number, size, shape, and structure. 3. Recognize syndromic associations with oral developmental abnormalities. 4. Interpret clinic radiographic features for accurate diagnosis.	Anomalies of teeth	Chapter:1 Contemporary Oral and Maxillofacial Pathology



RASHID LATIF DENTAL COLLEGE

		1. Classify odontogenic and non-odontogenic cysts using contemporary criteria. 2. Differentiate inflammatory and developmental cysts based on pathogenesis and histology. 3. Interpret radiographic features of common jaw cysts. 4. Plan appropriate surgical management and assess recurrence risk.	Odontogenic Cysts: Periapical, Dentigerous cyst, Keratocyst	Chapter:2 Contemporary Oral and Maxillofacial Pathology
BLOCK 2	TOPICS	LEARNING OUTCOME	PRACTICALS	REFERENCE
	Odontogenic Tumors	1. Classify odontogenic tumors according to current WHO guidelines. 2. Correlate clinical, radiographic, histopathologic, and molecular features. 3. Differentiate benign from malignant odontogenic neoplasms. 4. Develop evidence-based treatment and follow-up protocols.	Odontogenic tumors: Ameloblastoma (common), CEOT, AOT, Malignant tumors.	Chapter:5 Contemporary Oral and Maxillofacial Pathology
	Bone Pathology, Metabolic conditions	1. Explain mechanisms of bone remodeling and metabolic regulation. 2. Differentiate fibro-osseous and metabolic bone lesions affecting the jaws. 3. Interpret characteristic radiographic patterns. 4. Correlate systemic conditions with oral manifestations.	Bone Pathologies: Fibrous dysplasia, Cherubim, Peripheral giant cell granuloma, Central giant cell granuloma, Osteopetrosis	Chapter:4 Contemporary Oral and Maxillofacial Pathology



RASHID LATIF DENTAL COLLEGE

	Epithelial Pathology	1.Describe the spectrum of oral potentially malignant disorders. 2.Differentiate epithelial dysplasia from invasive carcinoma histologically. 3.Explain molecular mechanisms of oral carcinogenesis. 4.Apply TNM staging principles in clinical assessment.	Epithelial Pathology: Squamous papilloma, Epithelial dysplasia, SCC (well and moderate), Keratoacanthoma	Chapter:6 Contemporary Oral and Maxillofacial Pathology
	Salivary Gland	1.Classify inflammatory and neoplastic salivary gland disorders. 2.Recognize characteristic histopathologic patterns of major tumors. 3.Correlate molecular alterations with tumor behavior. 4.Formulate diagnostic and management strategies.	Salivary Glands Disorders; Pleomorphic adenoma, Warthin tumor, Adenoid cystic carcinoma, Mucoepidermoid, Acinic cell	Chapter:10 Contemporary Oral and Maxillofacial Pathology
BLOCK 3	TOPICS	LEARNING OUTCOME	PRACTICALS	REFERENCE
	Immune Mediated Pathology, Skin disease	1.Explain mechanisms of autoimmune and hypersensitivity reactions in oral mucosa. 2.Differentiate major vesiculobullous disorders clinically and histologically. 3.Interpret immunofluorescence findings. 4.Develop evidence-based management approaches.	Immune Mediated Disorders: Lichen planus, MMPs, Pemphigus vulgaris, Erythema multiforme	Chapter:8 Contemporary Oral and Maxillofacial Pathology
	Blood Pathology	1.Recognize oral manifestations of hematologic disorders. 2.Correlate clinical findings with laboratory investigations (CBC, coagulation profile). 3.Differentiate reactive from	Disorders of Bloods: Hodgkin (classic), Burkitt's Lymphoma, Blood cells (RBC, WBC, platelets)	Chapter:12 Contemporary Oral and Maxillofacial Pathology



RASHID LATIF DENTAL COLLEGE

		malignant hematologic conditions. 4. Plan safe dental management for medically compromised patients		
	Connective Tissue pathology	1. Differentiate reactive hyperplasia's from benign mesenchymal neoplasms. 2. Classify fibrous, vascular, neural, and adipose tissue lesions. 3. Interpret histopathologic features and relevant immunohistochemical markers. 4. Formulate differential diagnoses for submucosal masses.	Connective Tissue Disorders: Schwannoma, Hemangioma, Kaposi sarcoma, Rhabdomyosarcoma	Chapter:9 Contemporary Oral and Maxillofacial Pathology
	Physical & Chemical injuries, wound healing	1. Describe mechanisms of physical, chemical, and radiation-induced injuries. 2. Explain phases and molecular mediators of wound healing. 3. Identify factors that impair healing in oral tissues. 4. Apply principles of tissue repair in clinical and surgical practice.	Attrition, erosion	Chapter:11 Contemporary Oral and Maxillofacial Pathology
INTERNAL ASSESSMENT & EXAMINATION	I.A -10% MCQs. SEQs. OSPE/OSCE. Viva.			
ANNUAL EXAMINATION	As per UHS policy.			
RESOURCES (LOGBOOK/ PRACTICAL BOOK)	Contemporary Oral Pathology, Oral Pathology by Cawson, Oral Pathology Neville.			



RASHID LATIF DENTAL COLLEGE

ASSESSMENT GUIDELINES

- Assessment in dental education is a critical component designed to ensure dental students acquire the necessary knowledge, skills, and competencies for effective dental practice.
- Written examinations, including multiple-choice and essay questions, will test your grasp of theoretical concepts and subject matter.
- Practical assessments will require you to demonstrate your clinical skills and ability to apply knowledge in real-world scenarios.
- Oral exams will evaluate your communication and reasoning skills through case discussions and problem-solving exercises.

As per the UHS policy, students failing to fulfill the assessment criteria will result in withholding of their admissions for the professional exam.

ASSESSMENT METHODS

- MCQs (Multiple Choice Questions)
- SEQ
- Objective Structured Practical/Clinical Examination (OSPE or OSCE)
There is a policy of ongoing or formative assessment of all students and summative assessment during the academic year.
- Formative or ongoing assessment: Formative assessment will be done as class tests every week, assignments, projects, etc.
- Summative Assessment: • The end-of-block test comprises the OSCE or OSPE examination
- Viva voce exam.
- Written theory examination. The written examination has 2 parts: an MCQ and a short answer or short essay-type examination.
10% MARKS of internal assessment will be calculated from each end-of-block exam and overall yearly performance

ATTENDANCE POLICY FOR STUDENTS

- UHS rules for eligibility in annual examinations.
- The minimum attendance requirement is 75%: attendance is for lectures, clinics, CBLs, Tutorials, presentations, etc. This attendance is not simply for lectures.
- Every teaching session is essential. You are expected to have at least 75% attendance in all subjects individually to be allowed to appear in the professional examinations.
- Lecture Attendance is marked at the start of the class. Students who come more than 10 minutes late will be marked absent.
- The attendance is entered into the spreadsheet, and no corrections will be made later than 24 hours with the Principal's permission as the system is locked.



RASHID LATIF DENTAL COLLEGE

ASSESSMENT CRITERIA OF RASHID LATIF DENTAL COLLEGE

Minimum Attendance Requirement:

As per University of Health Science set criteria Students are required to maintain at least 75 % of attendance in theory as well as practical /clinical sessions of each subject.

Eligibility Criteria:

Students fail to meet the minimum attendance will not be allowed to appear for UHS exam.

Attendance Tracking:

Daily Records: Attendance is marked daily for each subject.

Monthly Reviews: Attendance reports are generated and shared with students on

Digital Tracking:

Campus Management System (CMS) is real time attendance monitoring of Dental College.

Leave Policy:

Medical Leave: Permitted upon submission of valid medical certificate, subject to approval.

Attendance Policy for students appearing in supplementary exams

- Only students who have appeared in professional examinations can appear in supplementary examinations.
- Students who were not eligible for the annual exam will not be eligible for the supplementary exam, without completing their attendance requirements.
- Those students who do not attend classes will be marked absent, may face a shortage of attendance and will be asked to repeat the year.

Scope:

- These SOPs apply to all students whose admission has been withheld by the college or who are required to sit for supplementary exams.
- The academic office will officially notify students about their status, including the need to attend remedial classes.
- Attendance in remedial tests for the respective subject is mandatory to ensure readiness for the supplementary exam.



RASHID LATIF DENTAL COLLEGE

ATTENDANCE REQUIREMENTS

- Students must maintain at least **75% attendance** in all classes for the new academic year of the following class.
- A 20-day leave will be granted following the issuance of the UHS supplementary exam date sheet to facilitate exam preparation.
- All students are required to resume regular classes immediately after completing their final practical exam, without waiting for the announcement of results.
- Attendance records will be meticulously maintained by course instructors and will undergo weekly reviews by the academic office

Support and Guidance:

- The faculty will be available during scheduled consultation hours to provide support.

Time of Examination:

In one Academic year, a total of three exams are taken place at regular period of time. Block 1, Block 2 and Block 3 at regular intervals.

Pass Criteria:

Students must gain at least 50% marks in theory and in Practical /Clinical assessment in each Block to mark as Pass.

Promotion Criteria:

Promotion to the next class will only be considered if,

- PMDC criteria have been fulfilled
- Disciplinary rules are being followed
- Required attendance in the class has been documented.
- Students who attend less than 75% of class **will not** be allowed to appear in the examination.



RASHID LATIF DENTAL COLLEGE

STUDENT CONDUCT RULES

These rules apply to all students who are admitted to RLDC and include undergraduate and postgraduate students:

1. No student or group shall form a society/ association/ organization.
2. The student will invite no outsider to address any meeting at the college without seeking prior permission from the Principal of RLDC.
3. Students cannot paste posters, pamphlets, or fixed banners on the wall. Graffiti on walls (wall chalking) on the premises
4. During teaching hours, students are prohibited from roaming the premises. Staging, inciting, or participating in or abetting any walk-out, strike, or other form of agitation against students, teachers, or authorities; inciting others to violence; disrupting the peaceful atmosphere in any way is prohibited.
5. No students or groups of students shall arrange any program, Picnic, musical concert, or sports. Etc., on their own, without prior written permission from the authorities.
6. Coming late for classes. The student may be considered absent and marked accordingly.
7. Loud and aggressive behavior within college premises.
8. No student or group of students is allowed to collect money for any purpose whatsoever.
9. The college Identity Card (ID) should be displayed at all times when the students are on the premises of the college. Faculty members and security staff are authorized to check the ID—cards at any time.
10. Students are forbidden to address higher authorities directly. Any communication intended for higher authorities must be routed through the proper channel (Vice Chancellor / Principal / Dean /Director).
11. Students are expected to arrive in class well on time. All cell phones, smartphones, and other electronic devices (e.g. iPods) must be turned off. Talking and other disruptive behaviors are not permitted while classes are in session.
12. Smoking, pan chewing, littering, spitting, vaping, and other activities prejudicial to the conduct are prohibited on the college premises during and even after college hours. Any student caught with the following will be taken under the D.C. action.
13. Unless specifically permitted, no students or groups of students are allowed to enter the administrative department.
14. **POLICY ON DISCIPLINARY ACTION AGAINST THE USE OF UNFAIR MEANS**
Zero tolerance for cheating/use of unfair means is to be maintained during Examinations. A committee will consider all the unfair means in exams, leading to a fine and D.C. action.
15. **Policy for using mobile phone during exam:** Any student caught using a mobile phone during a test or examination will have the device immediately confiscated, and the student will not be allowed to continue the exam or remain in the examination room and the device will be returned only after the parents/guardians submit a written undertaking ensuring that such misconduct will not be repeated.



RASHID LATIF DENTAL COLLEGE

16. **Policy regarding the use of Vape:**

Any student caught using, possessing, or sharing vape devices on campus will be subject to disciplinary penalties, and a monetary fine will be levied in accordance with institutional regulations.

Punctuality:

If the students miss a class, they are responsible for the missed part of the course. There will be no relaxation for absent students. Please inform your parents of this and make your travel arrangements accordingly. Avoid taking leave for personal reasons like weddings during the academic year.

Dress Code:

All students must wear white coats on campus (With a tag with their name) and decent shoes/sandals but no slippers; in case of default, they will not be allowed to enter, and disciplinary action will be taken.